

**VENDOR REGISTRATION FORM**  
**CITY OF RADFORD, VIRGINIA**  
**RADFORD JULY 4<sup>TH</sup> CELEBRATION**

**BISSET PARK**  
**RADFORD, VA**

**Sponsored by**  
**Radford Parks & Recreation Department**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s) \_\_\_\_\_

Name of Business/Organization \_\_\_\_\_

**\*Radford Parks and Recreation Department reserves the right to set minimum prices on all food items and deny any application if necessary. On a separate sheet of paper please list the items you will be selling as well as their prices. All prices subject to approval by the Radford Parks and Recreation Department.**

Please describe the items you will sell and/or display

**\*All ropes, stakes, tents, etc. must be within your designated booth area.\***

Number of 15' X 15' booths you will require (\$15 rental fee per booth) 1\_\_\_\_\_ 2\_\_\_\_\_

Do you require electricity? Yes\_\_\_\_\_ No\_\_\_\_\_ (additional \$5 charge for electricity)

**\*There will be a limited number of 110V electrical outlets available (First come first serve). Vendors must supply their own extension cords.**

If yes, how many outlets will you require? \_\_\_\_\_

HAVE YOU PURCHASED A BUSINESS LICENSE IN THE CITY OF RADFORD DURING 2009?

Yes\_\_\_\_\_ No\_\_\_\_\_

Do you intend to sell food? Yes\_\_\_\_\_ No\_\_\_\_\_

(Food vendor applications need to be returned by Thursday, June 18, 2009.)

IF YES, THEN YOU MUST COMPLETE THE ENCLOSED HEALTH DEPARTMENT APPLICATION AND

RETURN IT WITH THIS APPLICATION. PLEASE RETURN APPLICATION AS SOON AS POSSIBLE.

SPACES WILL BE RESERVED UPON RECEIPT OF COMPLETED PAPERWORK AND PAYMENT OF FEES.

PLEASE RETURN YOUR COMPLETED FORM(S) AND BOOTH FEE TO:

Radford Parks & Recreation Department (Non-food vendor applications need to be returned by Friday, June 26, 2009.)

ATTN: Bridget Lester or Jackie Stephens Phone: (540) 731-3633

200 George Street  
Radford, Va. 24141

PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO THE RADFORD PARKS AND RECREATION DEPARTMENT

**PLEASE NOTE: Forms that are not accompanied by correct payment will not be processed.**